

BUCKEYE BOAT CLUB - AGREEMENT FOR USE OF CLUB FACILITY

On behalf of the Officers of the Buckeye Boat Club, I am responding to your request to use the Club property for a non-club activity with attendance of not more than sixty (60) people, pursuant to the following conditions:

1. If you are requesting to Reserve the Club facilities for a non-club activity you will be charged a **RESERVATION FEE OF \$25.00**. Please attach a check for \$25.00 made out to The Buckeye Boat Club when submitting this request form. Once approved your reserved date will be placed on the Club's Official Event Calendar,
2. If you are reserving the Club for a Chartered outside group (Shriner's, Red Hats, Condo Associations, Church Councils, etc.) you will be assessed an **ADDITIONAL FEE OF \$125.00**. This Fee to be paid at least two (2) weeks prior to the event.
3. You will ensure that you and your guests will conduct your activities in accordance with the Constitution and By-laws of the Buckeye Boat Club. If you are unfamiliar with these regulations, please request a copy from the Club Secretary and review them prior to your activity. **MEMBER MUST BE PRESENT AT ALL TIMES DURING THE SETUP, FUNCTION AND CLEANUP.**
4. Notwithstanding any other agreement, you agree to indemnify, hold harmless and defend the Buckeye Boat Club against any and all claims and/or liability with respect to death, bodily injury, and property damage arising from any activity of any member of your group involving use of the facilities belonging to the Buckeye Boat Club or the City of Columbus.
5. You, as a club member, will insure that there will be **NO use of intoxicating beverages** on the property of the City of Columbus and **NO use of or possession of illegal controlled substances** on Club or City property.
6. It is expected that when you, as a Club Member, and your guests leave, the property will be in a clean and orderly condition. In addition, you will remove all decorations, food and waste material. All trash will be deposited in the dumpster adjacent to the entry gate. Please fill out the Club House Cleaning check list and leave in the Vice Commodore's envelope.
7. You, as a club member, are responsible to bring your own paper, plastic products and trash bags to utilize during your function.
8. You, as a club member, are responsible to bring your own firewood for use in the fireplace or fire pit. It is also your responsibility to be certain that the fire is safe to leave unattended when you leave.
9. All games, equipment, utensils, etc., which you have used are to be cleaned and properly stored. If the property needs to be cleaned or repaired due to you and your guest's activities, the cost will be billed to you. You will have thirty (30) days to remit payment. Failure to remit payment may result in the dismissal from the Club Membership.
10. You will ensure that the parking lot, drives and boat ramps are not obstructed and that other members' vehicles are not blocked.
11. No driving or parking vehicles on grass areas. Keep all vehicles on gravel roads and parking areas.
12. Please contact the Rear Commodore, at least seven (7) calendar days prior to your function, to obtain a **TEMPORARY GATE ACCESS CODE** for your guests to utilize to enter the Club property. **THIS CODE IS NOT TO BE POSTED OUTSIDE THE CLUB GATE. Under no circumstances do you give out the Permanent Club Access Code to your guests.**

The Officers, by this authorization, attempt to avoid the use of the Club by more than one large group activity at a time. This authorized use of the property (including the Clubhouse) is NOT to be misconstrued as you having exclusive rights to any and all of the buildings and/or facilities. Any member still has the right to enjoy any part of the property and its facilities during your event. The criterion stated above is for your protection and care of the membership's property. We sincerely wish that you and your guests have an enjoyable event.

I have read the above and understand all rules and regulations:

Signature of Buckeye Boat Club Member: _____ Date _____

E-Mail Address: _____

NAME OF GROUP: _____ NUMBER ATTENDING: _____

DATE OF ACTIVITY: _____ TIME OF ACTIVITY: _____

Please sign this agreement and return to the Vice-Commodore at least two weeks prior to the activity, make a copy and keep it with you during such activity.

Vice-Commodore, Buckeye Boat Club Date received _____ Fee received _____

Date revised 1/19/14

Buckeye Boat Club – Club House Cleaning Procedure

The best objective is to leave everything better than you found it. The club house is for all members to enjoy.

- **Clean all tables and counters.**
- **Sweep floors.**
- **Clean and put away any Club pots and pans.**
- **Clean stove top, oven, coffee pot, microwave, etc.**
- **Clean sink.**
- **Empty all trash containers into the dumpster.**
- **Check restrooms for cleanliness.**
- **Check patios for cleanliness.**
- **Check all outside areas around the club house.**

Please do not remove club property from the club house.

We hope you enjoyed your party.

Sign and put this form into the Vice Commodores envelope.

Signed _____ Date _____